



Founder



Karmaveer Bhausaheb Hiray

Mahatma Gandhi Vidyamandir's
MAHARAJA SAYAJIRAO GAIKWAD
Arts, Science & Commerce College

Affiliated to Pune University Id. No. PU/NS/ASC/004 (1959)

• e-mail : msgcollege@rediffmail.com

Code of Conduct for the students:

- 1) To wear I-Card through neck line is mandatory for every student of the college. Students should carry their I-Card during tour, excursion, and Industrial visit and produce it whenever is demanded by any staff member.
- 2) During lectures, students should not loiter in and around the college premises.
- 3) Students are mirror of the college hence while representing the college anywhere; students should behave properly and should not harm the image the college.
- 4) Students are instructed not to bring any outsider, friend or any person who is harmful for the college and may raise any kind of obstacle in the smooth functioning of the College.
- 5) Students are instructed not to collect any kind of fund in the college or outside of college for college cause, if want to do so, prior written permission is required from the Principal.
- 6) Student shall not organize any picnic, tour, visit or any kind of get together by their own and prior written permission of the Principal.
- 7) The Principal is the final authority, and in any kind of indiscipline, will be liable for necessary action.
- 8) There is no dress code but the students should maintain their self respect as student, and should not wear the cloth which does not suit for an educational institute.
- 9) The UGC already declared 'Ragging' as cognizable offence hence strict action will be taken against the student /students who will be found guilty.

DBhDr
Principal
M.S.G. Arts, Science & Commerce
College, Malegaon Camp (Nashik)



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Code of conduct for teaching staff:-

1. 'Every student is equal' A teacher should provide equal opportunity to them.
2. There should not be any kind of discrimination towards students on the basis of religion, caste, region , language and creed.
3. Individual Talent should not be suppressed; hence the teacher must recognize the differences in aptitude and capabilities among the students and strive to meet their individual needs.
4. Represent yourself as an ideal human being and as an ideal personality so that the same will be copied by the students,
5. Motivate students to improve their attainments, develop personality and the feeling for community welfare.
6. Inculcate among them the scientific outlook and respect for physical labor and ideals of democracy and patriotism and peace.
7. Focus to develop Research culture among the student.
8. Keep transparency in internal assessment & Communicate to students for their further improvement.
9. Inculcate and enhance the respect of nationalism, national goals and national heritage of the nation among the students.
10. Avoid to stir up against other students, colleagues, and administration.
11. Avoid to use any intoxicated materials, chewing of tobacco, pan and gutkha in college premises.
12. Use dress code whenever demanded.

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Code of conduct for non-teaching or Administrative staff:-

Non teaching and administrative staff is as important as the teaching staff is. The attainment of college interest depends upon the availability of professional ethics in administrative staff. Every administrative staff member should follow the code of conduct for the development of the college and for the smooth functioning of the college activities

1. Maintenance of record, documents, data and students information must be secured, hence it is collective responsibility of every administrative staff member to make privacy and security of the record and information.
2. Every record must be accurate and should be useful for the college.
3. All the administrative staff of the college should avoid to perception of or actual conflict of interest that might compromise their integrity and objectivity. every kind of personal / professional nature must be disclosed.
4. Avoid using any intoxicated materials, chewing of tobacco, pan and Gutkha in college premises.
5. Honesty and professional ethics are the core values of any profession and also very important for the development and integrity of the college.
6. Lobbing and grouping must be avoided.
7. Every member should ensure the safety measures and the protection methods during work and at the work place.
8. Every confidential information such as financial information, students' data, Research and Development activities must be protected.
9. Use dress code in the college premises.

DBN

Principal

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